



# ADMISSIONS PACKAGE

## GENERAL INFORMATION

### ENROLLMENT

Holy Cross is a coeducational day school serving the Montgomery area community. The school is governed by a Board of Trustees. Classes from pre-kindergarten through sixth grade prepare students for entry into college preparatory programs in both private and magnet middle schools. Children of all religious and ethnic backgrounds are welcomed and valued for the diversity they bring.

### SPIRITUAL LIFE

Holy Cross unites the life of faith and the life of reason within the broad tradition of the Episcopal Church. We offer experiences to strengthen children's faith and values so they may become stronger members of their families' church affiliations, whatever these may be. Chapel services are held daily with additional classroom reinforcement of Christian values. Opportunities for individual spiritual growth are provided through age-appropriate outreach projects.

### CURRICULUM

Holy Cross offers a stimulating liberal arts program in a caring, Christian community. Our goal is to challenge and nurture each child. To help facilitate this goal, a variety of teaching methods are used coupled with attention to the heart. With spiritual nurturing, rigorous academics, and a strong commitment to the arts, our program is designed to instill confidence, self-discipline, responsibility, intellectual curiosity, and sensitivity to others.

The lower grades focus on developing a solid foundation in basic skills while integrating enriching and stimulating experiences in art, music, computer, foreign language, and community service into the curriculum. A hands-on approach with a wide variety of learning activities is used to ensure mastery of skills and to foster a love of learning. Building on this strong foundation, the upper grades delve deeper into content areas. Through the development of critical thinking and problem solving strategies, students begin to apply and expand their knowledge and skills. Holy Cross's educational program is designed to further develop effective

writing, critical reading, logical reasoning, analytical thinking, personal responsibility, and civic mindedness. Enrichment education continues in visual arts, foreign language, physical education, library, performing arts, STEM (science, technology, engineering and math), and computer instruction.

### FACULTY

The faculty is the heart of the school. Experienced teachers, whose excellence in teaching is surpassed only by their genuine love of children, make Holy Cross a place where children grow and thrive. Our teachers have an average of more than 20 years of teaching experience. Many have master's degrees or have done extensive graduate work.

Our faculty regards teaching as an exciting, stimulating, and rewarding ministry. They are committed to the education of the whole child and to providing individual attention to each student.

### CHURCH AND PROFESSIONAL AFFILIATIONS

Holy Cross is accredited by AdvancED, formerly known as the Southern Association of Colleges and Schools (SACS), and the Southern Association of Independent Schools (SAIS). The school is a member of the National Association of Episcopal Schools (NAES) and the Alabama Independent School Association (AISA).

### ADMISSIONS

Holy Cross seeks to enroll students of varied talents, interests, academic strengths and cultural heritages, who by virtue of their character, will contribute to the spirit of the school. Through striving for diversity in a variety of areas, Holy Cross can best serve students who are average, above average, or gifted in their academic ability. Students are accepted for admission after careful consideration of the child's potential to be a productive and cooperative member of the school community.

## FINANCIAL AID

Holy Cross is committed to making its program accessible to a diverse socioeconomic population. Financial assistance is awarded to qualified students on the basis of need and availability of funds.

The financial aid process is handled in confidence, with the Scholarship Committee making financial aid decisions. Financial aid information and applications are available by marking the appropriate space on the admissions application or by contacting the school office at 334.395.8222.

## SCHOOL HOURS

- Pre-K: 7:50 A.M. – 12:00 P.M.
- Kindergarten– Sixth Grade: 7:50 A.M. – 3:00 P.M.
- Early Room for all ages opens at 7:00 A.M.
- Extended day and after school programs provide care until 5:30 P.M.

## UNIFORMS

The boy's uniform consists of khaki pants or shorts and white or navy shirts. The girl's uniform is a plaid jumper, skort, or culottes with a white blouse. Ordering information and details on the school uniform are available in the school office.

## LUNCH

Students may bring their lunch each day or they may order a lunch that is delivered by local restaurants.

## EARLY MORNING DROP OFF

Early arrival is available from 7:00 A.M.-7:30 A.M. Classroom teachers rotate days in the early room and read books to children to transition them from home to school. At 7:30 A.M. early room ends and students begin the regular morning room routine.

## EXTENDED DAY/AFTER SCHOOL CARE

Pre-kindergarten students may stay for lunch bunch from noon until 1:00 P.M. or for extended day, which lasts until 5:30 P.M. Extended day includes lunch time, story time, supervised outdoor and indoor play, naptime, snack, crafts, activities, and lots of love and attention. Extended Day activities allow students to further their understanding of classroom material. Teachers communicate well with Extended Day staff to help the after-school activities enhance knowledge in areas such as reading, math, and Spanish. Extended Day keeps students learning while having fun as well.

Kindergarten through sixth grade students may stay for the after school program, which also lasts until 5:30 P.M. Kindergartners and first graders join their pre-kindergarten friends in Extended Day. Second through sixth grade students have snack time and homework time, as well as supervised activities and crafts, both outdoors and indoors. The Extended Day staff supervises older students' homework and gives study skills aid when needed. Students take practice spelling tests, work with puzzles to help with math skills, and use the library resources for research. Older students will work as tutors for younger students when needed. These older students love to help their younger buddies in Extended Day. Extended Day is a wonderful time for students to complete homework before heading home for the evening. You may register for any of these programs on a monthly, daily, or per drop-in basis.

## EXTRACURRICULAR ACTIVITIES

We currently offer art, taekwondo, piano, violin, guitar, and dance as extra-curricular opportunities. Fall and spring soccer are available for all students through our association with the American Youth Soccer Organization (AYSO). Winter basketball is played with the Catholic Youth Organization (CYO) League. T-ball, softball and baseball are offered through the YMCA, Dixie Youth, AUM and Montgomery Gray, and fall football is available through the YMCA.

# ADVANTAGES OF ATTENDING HOLY CROSS, MONTGOMERY'S PREMIERE ELEMENTARY SCHOOL

## WELCOMING & LOVING FAITH BASED ENVIRONMENT

At Holy Cross is purposefully devoted to educating children in primary school.

- Every Holy Cross student begins the school day with a worship service in chapel. Services include songs, prayers, and Bible stories.
- Diversity is welcomed and encouraged. Currently, one-fourth of our students are Episcopalians; the other three-fourths come from other denominations.
- Outreach is an integral part of the Holy Cross education. Students of all ages are encouraged to participate in school-wide outreach projects, such as pop-top collection for the Ronald McDonald House in Birmingham, collecting supplies for local animal shelters, and visiting the elderly in the nursing homes.

## THE INTANGIBLES

- A Holy Cross education provides children with an enrichment and curriculum base **which encourages each child to find his/her natural gifts and talents**, as well as strengthen areas of weakness.
- When a child finds his/her talents early, there is a **self-awareness and self-confidence** that emerges which is amazing to see in elementary-age students.
- Students graduate to middle school with a **self-knowledge** which gives a strong foundation for the topsy-turvy middle school years.

## EXCEPTIONAL ENRICHMENTS

In addition to a strong academic program, students receive exceptional instruction in a variety of subjects aimed at identifying and developing natural talent. Enrichment curriculums are for all students in grades

**Pre-K through sixth.**

- **Foreign Language Studies** – All students have weekly Spanish classes, either 3 or 4 days per week. Students are introduced to Spanish culture and conversational language. Older students work with Spanish grammar skills to aid in writing assignments and the understanding of the finer points of foreign language study.
- **Visual Arts** – Holy Cross students from Kindergarten through 6th grade explore the exciting, multi-faceted world of fine art each week. They use hands-on activities in many media to solve artistic problems, to think creatively and critically, and to express ideas and feelings.
- **Music/Chorus** – The Holy Cross Music Program begins

in Pre-K and continues through 6th grade. Each class has music every week. Music classes include learning songs, music theory, and orchestral instruments. Students explore rhythm, melody, harmony, form, style, and timbre through developmentally appropriate activities. Our students are exposed to notable composers and their works. Every class has a musical performance each year which is performed for the student body and families.

- **Theatre Arts** – The Holy Cross theatre arts program begins in Pre-K and continues through 6th grade. All grades perform a live musical/theatrical performance every year. Performances vary in complexity according to the age of the students. Our concentration on theatre arts culminates in the fourth through sixth grades with our Shakespeare Can Be Fun curriculum.
- **STEM** – Students experience hands on science, engineering and math instruction while learning to use Microsoft programs including Word, Excel, PowerPoint and Publisher. These skills are introduced and reinforced in the STEM lab, computer lab and the classroom. Students apply these skills to classroom presentations, book reports and visual arts projects. Smart Boards and interactive short-throw projectors in the classrooms enhance the learning environment and experiences of the students.
- **Library** – Students in Pre-K through sixth grades enjoy weekly library lessons. All students are encouraged to use the Accelerated Reader program and have access, even during the summer, to an extensive collection of over 9,500 materials.

## TRANSITIONS TO MIDDLE SCHOOL

Holy Cross students transition well to a variety of area private and magnet schools after graduation.

- Our graduates are well prepared academically and emotionally for transition to their new schools.
- Area private and magnet schools consistently recruit and welcome our graduates. Our head of school and teachers are happy to help families select an appropriate school.

## HOLY CROSS GRADUATES SUCCESSFULLY ATTEND:

- **Alabama Christian Academy**
- **Baldwin Arts & Academics Magnet School**
- **Eastwood Christian School**
- **Montgomery Academy**
- **Montgomery Catholic Preparatory School**
- **St. James School**
- **Trinity Presbyterian School**

# CURRICULUM GUIDE

## PHILOSOPHY

Holy Cross Episcopal School provides a liberal arts education in the tradition of Episcopal schools nationwide. With a commitment to educating the whole child – mind, body, and spirit – Holy Cross offers a broad educational experience through an academic program that integrates the various disciplines. The curriculum includes a strong sequential presentation of academic skills, enrichment opportunities, daily chapel, and outreach projects. Our goal is to help students realize their full potential, cultivate an enthusiasm for learning, and develop sensitivity to the needs of others. Throughout this process, the individual child is paramount.

## PRE-KINDERGARTEN

Learning, love, and laughter describe our pre-kindergarten program. In a warm, encouraging environment children learn by exploring and discovering the world around them. Reading readiness and math skills are integrated with thematic unit activities, art, and music to provide a program that encourages a child's natural curiosity and fosters a love of learning. *Weekly Reader* introduces current events that promote discussion. Daily centers, learning games, manipulatives, and play offer additional opportunities to develop skills in math and language arts readiness. Students also receive weekly instruction in Spanish, computer, physical education, library, and music. The development of a positive self-image is paramount as each child is celebrated as a gift from God with a unique set of gifts and talents to be discovered and appreciated.

## KINDERGARTEN

The kindergarten program at Holy Cross is based on a developmentally appropriate curriculum that integrates a variety of experiences and skills necessary for intellectual, spiritual, emotional, social, and physical growth. Students engage in a wide range of activities as teachers work to connect with each child's learning style. The kindergarten math curriculum focuses on building a firm foundation of early math skills. There is a concentration on number sense and problem solving through hands-on activities. Glyphs, graphs, and multi-sensory activities are staples of the kindergarten math program. Using a phonics-based approach to language arts, our kindergarten students learn to read, spell and understand words which will build to sentences and paragraphs as they enter the world of reading. The curriculum is enhanced through hands-on science experiences, social studies, fine arts, physical education, computer, Spanish, and library. Varied approaches to learning, such as activities to stimulate creativity and the use of interactive technology, are used to create a positive, loving environment for our kindergarteners.

## FIRST GRADE

The philosophy in educating first grade students is to provide a classroom environment that generates a desire to learn, motivates students to be productive, and introduces them to a wide variety of activities. Hands-on experiences, especially in math and science, provide a natural environment for acquiring and retaining knowledge. While maintaining a nurturing environment, teachers strive to stimulate students to reach their full potential, as well as the mastery of first grade skills. Building on the content of kindergarten, the curriculum focuses on language arts, math, social studies, science, and handwriting. Immersing the students in the printed language, while continuing to utilize a phonics-based approach to reading, fosters the continued development of reading and writing skills. Math concepts are taught through the use of manipulatives, games, activities, and directed instruction. Art, computer, music, physical education, Spanish, STEM and library are essential to our first grade program. Classroom studies are enhanced through field trips, interactive technology, resource speakers, special projects, and interdisciplinary work through activities in enrichments classes.

## SECOND GRADE

Second grade further emphasizes the principles of the previous grades and adds a measure of increased independence and responsibility for the children. The goal is to help them become more self-sufficient and accountable students. Through an integrated curriculum of language arts, math, science, social studies, Spanish, physical education, visual arts, and music, development of the whole child is emphasized. Phonetically rooted basal readers and a variety of other books and reading materials provide a rich literature experience to support the continued development of reading and critical thinking skills. Writing expands into another form of communication as students apply existing knowledge in composing stories, paragraphs, letters, and book reports, both written and oral. Cursive writing is introduced during the second semester. Basic math facts and skills continue to develop in an atmosphere that encourages logical thinking, mathematical reasoning, and practical application. Studying current events, taking field trips, and participating in hands-on projects complement and enhance the science and social studies curriculums. Computer and technology use continues to be an integral part of the curriculum.

## THIRD GRADE

Third grade continues to build on the skills acquired in the primary grades with an increased emphasis on comprehension and critical thinking. Cooperative learning becomes increasingly important, allowing students immediate feedback through small group

activities and guided self-correction. Teaching the students to think for themselves while being sensitive to the needs of others is key to the third grade experience. Students are encouraged to explore and test their capabilities through realistic challenges provided in a safe environment. In language arts, student writing includes book reports with visual aids, creative writing with illustrations, poems, letters, and editing. Correct sentence structure, punctuation, and capitalization are stressed along with continued work with parts of speech. Proficiency in basic math skills, along with the practical application of math concepts, provide a solid foundation for future learning. Multiplication and division facts are solidified to ensure that basic math facts provide a solid base for future math concepts. Exploration of elementary geometric concepts enables students to launch later into more complex geometry problems. Fractions and decimals round out a curriculum that stresses problem-solving. The science curriculum explores more in-depth plant and animal science, and then moves into Earth science. The physical science focus brings in many concepts which will prepare students for future chemistry classes. Social studies lessons focus on civics, communities, and culture. Map skills are also an integral part of the third grade social studies class. A wide variety of guest speakers, many hands-on experiments and exciting projects, as well as educational field trips make social studies and science come alive for the students. Technology is used to enhance students' learning experiences and bring their world into the classroom.

## **FOURTH GRADE**

Decision making, problem solving, personal responsibility, critical thinking, and purposeful learning characterize the fourth grade. Fourth grade requires more independent study and is more intellectually demanding than the previous year. The ability to function effectively in a group while gaining confidence, self-discipline, and responsibility continue to be developed. Focus on content areas continues to increase, building on the firm foundation of the previous years of learning. Students continue to select and experience literature for both pleasure and information. Correct grammar usage and language mechanics, along with developing composition and reference skills are focal points of language arts. Reasoning and problem solving develop as students expand and apply mathematical skills and scientific knowledge through cooperative learning, directed instruction, and hands-on activities. Alabama history is the focal point of the social studies curriculum with a wealth of opportunities to experience history through museums, historic sites, guest speakers, and activities. A variety of interdisciplinary projects, programs, and technology usage enrich the curriculum and create an environment that elevates the classroom experience.

## **FIFTH GRADE**

Fifth grade students grow in their ability to initiate their own achievement, relying less on teachers, and becoming more

independent in their learning.

Students continue to refine their abilities to read critically, write effectively, reason logically, and speak articulately. English grammar skills are reviewed and expanded. Writing projects include essays, research papers, reports, short stories, journal writings, and poetry. Students read novels throughout the year to strengthen their reading comprehension skills, as well as learn to appreciate classic novels in an age appropriate manner. The chronological development of the United States up until the Civil War is studied, including history, geography, and economics, as well as the political, social, and cultural perspectives. These are further examined through American literature, art, and music. Students also explore geographical similarities and differences among regions of the United States.

Fifth grade math includes the review and expansion of the four basic operations (addition, subtraction, multiplication, and division) using whole numbers, fractions, and decimals. Students also investigate math topics such as problem solving, geometry, measurement, and probability.

Emphasis in fifth grade science is placed on nurturing an understanding of scientific concepts and developing process skills that enable students to undertake investigations in the laboratory. A natural interest in discovery is exposed and nurtured when students begin to use microscopes to explore the micro-world that surrounds them.

## **SIXTH GRADE**

Our instructional program in sixth grade is designed to meet both academic and developmental needs, taking into consideration different learning styles. Students are expected to take more responsibility for their learning and to take risks in order to expand their knowledge and skills.

Language Arts for sixth grade is exactly what the name implies – the art of language. Students read critically throughout the curriculum and study as they read novels, short stories, and poetry through the year. The writing skills explored include narrative, descriptive, expository, journalistic, and persuasive writing. Students will write five paragraph essays, reports, journal entries, and research papers.

In social studies, students continue their study of the United States beginning with the Civil War and continuing through the Vietnam War. They will develop an understanding of the growth of economic systems, and explore the geopolitical changes brought about by world and regional conflicts.

Sixth grade students work to develop a conceptual understanding of expanded notation, operations, fractions, geometry, statistics, graphing, measurement, integers, and basic algebraic equations. Focus is placed on problem-solving, skill proficiency, and analytical thinking.

Critical thinking, technology, and the scientific process are stressed as students work to gain a more in-depth understanding of fundamental concepts in science.

## **ENRICHMENTS**

### **VISUAL ARTS**

All Holy Cross students from kindergarten through sixth grade explore the exciting, multi-faceted world of art. They use hands-on activities using various media to solve artistic problems, to think creatively and critically, to express ideas and feelings, and to learn to work successfully with others. Goals for personal fulfillment are a central part of the art program in all grades. Art provides an enjoyable and ongoing means for our students to develop skills and self-esteem, to learn to value beauty, and to realize their uniqueness and gifts as children of God. Many studies provide evidence of enhanced learning and achievement in schools where students are involved in a variety of art experiences.

The art program progresses sequentially from year to year, encouraging students to build their own competence in art. Each year, students study the lives and artistic styles of the world's great artists. Age-appropriate projects and discussions introduce students to their own artistic heritage, as well as artistic cultures from around the world. Even the youngest children are encouraged to delve into art criticism and aesthetics, activities they enjoy immensely. Field trips to the Montgomery Museum of Fine Arts and other art centers stimulate classroom discussion and bring art history to life. Further, thematic lessons in art often complement and enhance classroom topics of study, including language arts, mathematics, religion, science, social studies, history, Spanish, and our global studies.

Our students also enjoy the challenge of creating works to enter in area and regional art competitions. Their skills and hard work are evident in the awards and recognition many have achieved.

### **MUSIC/CHORUS**

The music program is designed to develop an appreciation of music in worship and culture, vocal and instrumental skill, mechanical understanding, and the application of acquired knowledge. Students explore rhythm, melody, harmony, form, style, and timbre through developmentally appropriate activities such as singing, playing classroom musical instruments, games,

folk dancing, and creative movement. Our students are exposed to notable composers and their works. Our show choir, which is comprised of fifth and sixth graders, focuses on good choral technique and performs for special occasions at school. Students perform at events such as the Junior League of Montgomery Holiday Market. The Show Choir also performs for local Assisted Living/Nursing Home facilities as part of yearly outreach for the community. All students have the opportunity to perform at least once a year.

### **FOREIGN LANGUAGE**

All students at Holy Cross are immersed in Spanish by attending class 3-4 times per week. While in class they are totally absorbed in Spanish-speaking culture through multiple Spanish language references, including a replica of a typical Mexican market.

Spanish speaking puppets like Paco, the octopus, and Ramona, the frog, are used to teach greetings and other expressions. The puppets help the younger students feel more enthusiastic and comfortable about learning a new language. The students learn Spanish through games, role-playing, story books, and videos. Learning songs with hand motions and dances like the Macarena and Mexican hat dance make Spanish fun. Art projects and other kinesthetic activities are incorporated into the curriculum. Older students begin using workbooks to learn vocabulary units such as the family, parts of the body, clothing, and animals. Sixth grade students use textbooks as well to enhance their learning of grammar and strengthen writing skills in Spanish.

Many classroom activities are interdisciplinary, particularly in art and music, as students learn about the customs and cultures of Spanish-speaking countries. Students enjoy celebrating holidays like Hispanic Heritage month and "Cinco De Mayo." Older students look forward to eating out as a class at a Mexican restaurant where they practice Spanish in a realistic setting.

### **PHYSICAL EDUCATION**

Our physical education program emphasizes fitness, camaraderie, and sportsmanship. Students develop their physical coordination through games, exercises, and activities using a variety of equipment in their daily classes. Some of the weekly units taught include soccer, volleyball, golf, basketball, archery, and pickle ball (mini-tennis). Students learn to work with partners, be valuable group members, and solve problems as they develop team spirit, good communication skills, and good sportsmanship. Health and the importance of physical fitness are incorporated into the program at all levels.

## **THEATRE ARTS**

Each grade, pre-kindergarten through sixth, is involved in a performance during the school year providing the students with many opportunities to enhance memory skills, as well as developing poise.

The fourth through sixth grades are involved in theater productions of Shakespearean plays which have been adapted for children through a book series entitled Shakespeare Can Be Fun. The fourth grade class produces their play within their classroom setting and performs for an audience of family members. The fifth grade class studies a different Shakespearean play which is produced in the spring for the students, parents, and other members of the Holy Cross Family. They work on characterization, setting and staging, costuming, voice, diction, and acting as they work towards the culminating production. The sixth grade class also studies a play and works toward producing their play for the entire Montgomery community. When staffing at the Alabama Shakespeare Festival allows, an added bonus for sixth grade students is time spent studying with an actor from ASF in preparation for their play. By the time a student at Holy Cross has completed the sixth grade, he/she has studied and worked with the production of three Shakespearean plays.

## **STEM**

At the heart of good learning is student exploration. In no other area is this more clearly identifiable than in our Science, Technology, Engineering, and Math (STEM) lab. Time is devoted each week to hands-on exploration in the lab that reinforces science, engineering and math learning. Classroom instruction will be augmented with problem-solving, concept application, and inquiry and processing skills. Additionally, students will learn critical thinking and teamwork through purposeful and meaningful interactive exploration. Technology is integrated throughout the learning with age-appropriate activities. Students will learn how to manipulate common Microsoft office software, like Word and Power Point, as well as to draw and illustrate using Kid Pix. Kid Pix is a drawing program geared toward young learners and is simple to use, while teaching concepts needed in other more complex painting and graphics programs. Children commonly report that STEM lab is their favorite class.

## **LIBRARY MEDIA SERVICES**

Our library facility is attractive and well equipped. We currently have approximately 9,500 holdings which include books, reference materials, and professional and audio-visual materials used by teachers to enhance classroom instruction. The library catalog allows for the electronic checkout of materials and includes safe, age-appropriate resources that can be used

by students at home to help with homework and projects. Our online catalog is accessible through the school's website.

Classes visit the library every week where they work to improve information literacy skills, learn to use a library, and expand their appreciation of literature. Our library is open to students before school every morning, during the school day as time permits, and at the end of the day for a few minutes. They can return and checkout books, take Accelerated Reader tests, or use reference materials. Parents are invited to visit the library before or after school and during the last 30 minutes of the school day.

Accelerated Reader is a reading incentive program which tests students' comprehension of the books they read. AR testing is not a part of our direct instruction, but is a way to encourage students to read to improve fluency, vocabulary, and comprehension. Renaissance Place, the web-based version of Accelerated Reader, makes all AR tests available to Holy Cross students. Parents can check their child's progress on line at their convenience. Students in first grade practice listening and comprehension skills and learn how to use Accelerated Reader by working with their teachers. Students in grades 2-6 read independently, work toward achieving specific goals, and participate in a number of activities to encourage them to read and test.

## **CHRISTIAN FORMATION**

Our mission and ministry: Holy Cross Episcopal School is an educational ministry deeply rooted in the Episcopal community, as well as the tradition of Episcopal schools nationwide. Our education is based upon the primary belief that each child is created uniquely by God. That uniqueness is celebrated daily in chapel through songs, Bible stories and lessons, and prayers. Holy Eucharist is celebrated on Wednesdays.

After morning chapel, students are immersed in a liberal arts education designed to expose children to all manner of disciplines. With this exposure, students discover their gifts and talents at a young age, giving each child time to hone talents and strengthen weaknesses. God and His many gifts of love are a constant discussion in the classroom settings in order to further emphasize chapel messages.

Outreach is an extension of the tone set in chapel each morning and an extension of the Christian community. Many yearly projects are coordinated with children's participation in mind. These are opportunities for the students to live out Holy Cross's goal of encouraging in every child an academic mind and a servant's heart.

# TUITION PLANS & EXTENDED DAY/AFTER SCHOOL CARE

## TUITION PLANS 2017-2018

	Half Day Pre-Kindergarten	Full Day Kindergarten	Grades 1-3	Grades 4-6
<b>Annual</b> – Payment in June '17				
Tuition	\$ 3,250	\$7,345	\$7,981	\$8,382
*with Multiple Child Discount	\$ 3,088	\$6,978	\$7,582	\$7,963
<b>Biannual</b>				
Payments in June '17 and Dec. '17				
Tuition	\$ 1,625	\$3,678	\$3,996	\$4,196
*with Multiple Child Discount	\$ 1,544	\$3,494	\$3,796	\$3,987
<b>Ten Month Plan</b>				
Payments monthly June '17 through March '18				
Tuition	\$ 330	\$740	\$803	\$843
*with Multiple Child Discount	\$ 314	\$703	\$763	\$801

\* A 5% Multiple Child Discount is offered for families with 2 or more children attending Holy Cross.

Siblings of the oldest student receive the discount.

\*\* See Business Office for specific questions regarding Tuition Plans

**ANNUAL ENROLLMENT FEE** \$300\*

### INSURANCE FEES

Holy Cross participates in a Tuition Refund Plan with Dewar Insurance. This insurance is required to assist families with their financial obligation under the terms of the enrollment contract if a child is withdrawn or dismissed from the school. The rate is calculated at 2.2% of the annual tuition amount and is required for payment plans.

### ACTIVITY FEES

Activity fees will cover technology, textbooks, school photos, field day activities, PTF events, yearbooks, DVDs of class performances, 1st year t-shirts, and pre-planned field trips.

**PreK: \$135; K – 1st Grade: \$150; 2nd – 4th Grade: \$175; 5th Grade: \$250; 6th Grade: \$350**

In addition, each class has a specific supply list needed for each student, which may be purchased as a kit by grade during the prior school year. Check with the front office for items needed and current pricing.

### EARLY ROOM

Early room opens at 7:00 a.m. for a charge of \$1.00 a day / \$15 month / \$100 year

## EXTENDED DAY/AFTER SCHOOL CARE 2017-2018

Our after school program offers a variety of childcare options as a service for our families. You may register for any of these programs on a monthly or daily/drop-in basis. There is a \$50 registration fee for each child, with daily and monthly fees listed below. Early morning care is available for a modest fee and requires no registration (see Early Room pricing above)

### Pre-Kindergarten

	Monthly Fees	Daily Fees
Lunch Bunch (noon-1 p.m.)	\$90	\$9/day
Extended Day (noon-4 p.m.)	\$150	\$15/day
Extended Day Plus (noon-5:30)	\$190	\$19/day

### Elementary School (K – 6th)

	Monthly Fees	Daily Fees
After School (3-4 p.m.)	\$90	\$9/day
After School Plus (3-5:30 p.m.)	\$120	\$12/day

# ADMISSIONS PROCESS

## PRE-KINDERGARTEN AND KINDERGARTEN

### THE APPLICATION FORM (PRE-K AND K)

Complete the application form in full and return to Holy Cross in the enclosed envelope with the non-refundable \$50 application fee. This fee also covers our testing. Please complete this step first.

### PLAY GROUPS (PRE-K AND K)

Pre-kindergarten and kindergarten applicants are invited to a brief “play group” session. This session allows us to observe applicant’s interaction and behavior in a group setting. These “play groups” are held during the first three weeks in February. **Please call the school (334.395.8222) to schedule your child’s session.**

### PARENT QUESTIONNAIRE (PRE-K AND K)

While your child is participating in a “play group” session, you will be given a parent questionnaire. Please complete and return this questionnaire by the **third Thursday in February**, our admissions process deadline.

### THE ADMISSIONS TEST (K ONLY)

All prospective kindergarteners take a standardized readiness test. This test screens key developmental traits across a broad range of skills necessary to begin school. It is designed to assist in making decisions concerning a child’s readiness to begin kindergarten.

**Parents of prospective kindergarten students should call the school (334.395.8222) to schedule an individual test time.** All testing should be completed by the **third Thursday in February**.

### TEACHER EVALUATION (PRE-K AND K)

Complete the top section and give your child’s current teacher the *Teacher Evaluation* form for prospective pre-kindergarten and kindergarten students and the return envelope. The teacher should return this Evaluation Form to Holy Cross by the **third Thursday in February**.

The following should all be completed and in the office at Holy Cross by the **third Thursday in February** to receive **first consideration**.

#### Pre-Kindergarten

- Application – **due as soon as possible**
- Teacher Evaluation – **due by the third Thursday in February**
- Play Group – **first three weeks in February**
- Parent Questionnaire – **as soon as possible following your child’s play group**

#### Kindergarten

- Application – **due as soon as possible**
- Admission Test – **testing should be completed by the third Thursday in February**
- Teacher Evaluation – **due by the third Thursday in February**
- Play Group – **first three weeks in February**
- Parent Questionnaire – **as soon as possible following your child’s play group**

The results of the admissions process will be mailed in **early March**.

We will continue to accept and thoroughly consider applications received after the deadlines, but only after we have first considered applications filed and completed by our original deadlines.

A campus visit for the candidate and family is recommended. Additional testing and/or a class day visit may be requested by the Admissions Committee.

# ADMISSIONS PROCESS

## FIRST GRADE THROUGH SIXTH GRADE

### THE APPLICATION FORM

Complete the application form in full and return to Holy Cross in the enclosed envelope with the non-refundable \$50 application fee.

### THE ADMISSIONS TEST

An entrance exam is required. The fee for this test is covered in the application fee. Prospective first through sixth grade students will be tested by the **last Thursday in February**. **Please call the office (334.395.8222) to schedule a time for your child to take this test.** Testing should be completed by the **last Thursday in February** to receive first consideration.

### TEACHER EVALUATION

A teacher evaluation form from your child's teacher is required. Complete the top and give your child's current teacher the *Teacher Evaluation* first through sixth grade form and the return envelope. The teacher should return this Evaluation Form to Holy Cross by **the last Thursday in February**.

### SCHOOL RECORDS

A copy of your child's transcript and standardized test scores are required. Complete and give to your child's current school the *Records Release* form. These records must be received by Holy Cross by the **last Thursday in February**.

The following should be completed by the last Thursday in February to receive first consideration:

- Application –**due as soon as possible**
- Admissions Test – **testing should be completed by the last Thursday in February (Please call to schedule)**
- Teacher Evaluation – **due by the last Thursday in February**
- School Records – **due by the last Thursday in February**

The results of the admissions process will be mailed in **March**.

We will continue to accept and thoroughly consider applications received after the deadlines, but only after we have first considered applications filed and completed by our original deadlines.

A campus visit for the candidate and family is recommended. Additional testing and/or a class day visit may be requested by the Admissions Committee.



# HOLY CROSS EPISCOPAL SCHOOL RECORDS RELEASE FORM

Please release to Holy Cross Episcopal School copies of all records for my

daughter/son, \_\_\_\_\_, who is currently enrolled in the \_\_\_\_\_ grade.

Date \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

\_\_\_\_\_

**PARENTS:** Please give this completed form to an official at your child's current school. They will forward cumulative school records directly to us.

**SCHOOL OFFICIAL:** Please send copies of the above student's grades, educational records, standardized and individual test scores/reports, and placement information to Holy Cross Episcopal School, 4400 Bell Road, Montgomery, AL 36116. This material is required for admissions decisions.



# TEACHER EVALUATION FORM

Applicant's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Applying for Grade \_\_\_\_\_ for School Year \_\_\_\_\_

**Dear Teacher/School Official:**

Please complete both sides of this form and return to Holy Cross Episcopal School in the envelope provided. Return by the third Thursday in February for PK and K applicants. Return by the last Thursday in February for applicants for 1st – 6th grade. I understand that all information provided on this form will be held in confidence by the school. This information will only be used for the admissions process and will not become a part of the student's permanent record.

Date \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

For each phrase or word below, please place a check under the category on the scale that you feel best describes this applicant. Also, please identify with an asterisk\* any area(s) where the child demonstrates inconsistent performance. If you do not wish to complete this form but would be willing to speak personally with the Head of School, please check here \_\_\_\_\_, sign the form, and note your home telephone number. The Head of School will contact you.

* = Inconsistent Performance	Exceeds Expectations	Meets Expectations	Needs Improvement	Comments
Attention Span				
Ability to follow directions without frequent repetition				
Ability to work in a group				
Shows respect for authority				
Interacts well with peers				
Eager to learn				
Completes assigned tasks without excessive prompting				
Demonstrates self-control				
Ability to learn				
Follows school rules				
Accepts direction				
Recalls information previously taught				
Cooperation of parents				
Language arts / reading skills				
Math Skills				
Small motor coordination				
Large motor coordination				
	<b>Rarely</b>	<b>Sometimes</b>	<b>Often</b>	
Seeks attention				
Aggressive				
Easily frustrated				
Requires excessive time for learning				
Requires excessive time for discipline				
Tardiness				
Parental participation in school activities				
Absence				

**Please make a brief comment on the following:**

Recommendation for grade level placement for next school year \_\_\_\_\_

Parental expectations and/or attitude toward this child \_\_\_\_\_

Parental support of teacher's assignments and expectations of student \_\_\_\_\_

Child's strengths \_\_\_\_\_

Child's needs \_\_\_\_\_

Does child work to the level of his/her ability? \_\_\_\_\_

Is this student eligible to return to your school? \_\_\_\_\_

Please include other pertinent information \_\_\_\_\_

This student has been enrolled at this school for \_\_\_\_\_ years. I have known him/her for \_\_\_\_\_ years.

Signature

Position

School

Address

Telephone

City

State

Zip Code

Please check if you would like to have our Head of School contact you for additional information. \_\_\_\_\_

Please indicate your telephone number and convenient time to be reached: \_\_\_\_\_



How did you hear about Holy Cross? \_\_\_\_\_

Why do you want your child to attend Holy Cross? \_\_\_\_\_

What are your educational goals for your child? \_\_\_\_\_

Is student applying to any other school(s)?  Yes  No

If so, where \_\_\_\_\_

Has the applicant ever been suspended, expelled, or asked to withdraw?  Yes  No

If yes, please attach a separate sheet with complete details including name, address, telephone number of the school and name of head of school.

Please list any information that you feel would help us in working with your child if he/she were admitted to Holy Cross.

By signing below I give my permission for Holy Cross to contact my child's current and former schools.

Date \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

Questions concerning Holy Cross and our admissions process should be directed to:

Holy Cross Admissions  
4400 Bell Road, Montgomery, AL 36116  
Tel: 334.395.8222 Fax: 334.395.7280  
HCES@holycrossmontgomery.org

Holy Cross Episcopal School admits students of any race, color, religion, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, national or ethnic origin in administration of its educational policies, admissions policies, scholarships and loan programs, and athletic or other school administered programs.

Holy Cross is accredited by AdvancED, formerly known as the Southern Association of Colleges and Schools (SACS), and the Southern Association of Independent Schools (SAIS). Holy Cross is also a member of the National Association of Episcopal Schools (NAES) and the Alabama Independent School Association (AISA).